

# APPLICATION UPDATE INSTRUCTIONS AND GENERAL INFORMATION JULY 2024 MISSISSIPPI BAR EXAMINATION

**This application is for applicants who have previously filed an application with the MBBA.** You will use the **July 2024** Bar Exam Online Application link and select “Application Update”. (NOTE: If your previously filed application was withdrawn, dismissed, denied, or it has been more than one year since you previously filed an application with the MBBA, please contact the MBBA office to confirm that you’re not required to complete the **July 2024** “Exam Application”).

The categories listed below require the submittal of an “Application Update”:

**You previously filed and completed an Application for Registration as a Law Student. (\$550.00 or \$750.00 (late))**

If you filed an Application for Registration as a Law Student, you must complete and file an Application Update for the **July 2024** bar exam by **February 1, 2024**, with a fee of \$525.00, plus a \$25 application fee (total of **\$550.00**). Late applications may be filed between **February 2, 2024, and April 1, 2024**, with a fee of \$725.00, plus a \$25 application fee (total of **\$750.00**). A late Application Update will not be accepted after **April 1, 2024**.

**You previously filed an application with this office to sit for a Mississippi Bar Exam and was unsuccessful. (\$575.00)**

If you were unsuccessful on a previous exam, you must complete and file an Application Update for the **July 2024** bar exam by **May 1, 2024**, with a fee of \$550.00, plus a \$25 application fee (total of **\$575.00**). An Application Update for re-examination will not be accepted after **May 1, 2024**.

**You filed an application to sit for the February 2024 Bar Exam and requested a deferral to the July 2024 Bar Exam. (\$350.00)**

If you elected to defer your February 2024 Application or Application Update, you must complete an Application Update for the July 2024 bar exam by April 1, 2024, with a fee of \$325.00, plus a \$25.00 application fee. The \$325.00 deferral fee is waived for your first deferral, and only a \$25.00 application fee is required.

- 1. Application Fee:** There is a **\$25.00 application fee** that is in addition to the Exam Application fee. This fee can be combined with your Exam Application fee. **Please note that all exam fees paid to the MS Board of Bar Admissions can be paid by money order, cashier’s check/certified check, exact cash, or online with any major credit card. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTED. DO NOT COMBINE A VARIETY OF FEES USING MULTIPLE CREDIT CARDS TO YIELD A REQUISITE APPLICATION FEE.** The Application Update fees must be submitted at the time you file your application.

2. **Eligibility requirement – J.D. from ABA approved Law School:** To be eligible to sit for the Mississippi Bar Exam, you must have received your Juris Doctorate degree from an American Bar Association provisionally or fully approved law school.
3. **Typed Answers:** Your answers on the bar application must be completed using a computer.
4. **Photo:** You must upload a photo to your online Application Update.
5. **Physical Signed/Notarized Copy:** In addition to submitting your Application Update online, you must also submit a physical, signed, notarized copy of the **full** application to the MS Board of Bar Admissions by the prescribed deadline. **DO NOT PRINT FRONT AND BACK.**
6. **Retain a copy of everything you file with the Mississippi Board of Bar Admissions (MBBA).**
7. **Where to File:** Submit your application, fee, and supporting documents to:

<b><u>U.S. MAIL DELIVERY:</u></b> MS Board of Bar Admissions P. O. Box 1449 Jackson, MS 39215-1449	<b><u>OVERNIGHT OR HAND DELIVERY:</u></b> MS Board of Bar Admissions Gartin Justice Building 450 High Street, Suite 2027 Jackson, MS 39201
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8. **How to Answer Application Questions:** Answer all questions fully and frankly. If a question does not apply, so indicate. Do not leave any questions blank unless specifically authorized by the question.
9. **Complete Answers:** If a question requires you to list information, provide all the information requested. **Do not merely refer to attached documents.** You must respond to the question as asked.
10. **Complete Addresses:** Provide complete addresses (including zip codes) where required.
11. **Signature/acknowledgment:** Once your application has been submitted electronically, you must also submit a physical, signed, notarized copy. Note that your application is a sworn statement and is treated as such.
12. **National Conference of Bar Examiners (NCBE) application for Preparation of a Character Report:** Any applicant who has lived outside the State of Mississippi for **six (6) months (either consecutively or cumulatively) or longer after his/her eighteenth (18<sup>th</sup>) birthday** (including residence for educational, employment, or military reasons), must complete an application for a Request for Preparation of a Character Report and pay the appropriate fee to the National Conference of Bar Examiners (NCBE).

**NOTE:** If you have previously completed and filed an application and fee for an NCBE Character Report with this office, it will not be necessary to complete and submit another one unless it has been more than one (1) year since you initially filed the NCBE

application and you have lived outside of the state of Mississippi for a period of six (6) months or longer since the previous application was filed. This fee is in addition to fees due to the Mississippi Board of Bar Admissions and must be paid for in a separate form of payment to NCBE. DO NOT INCLUDE BOTH FEES IN ONE PAYMENT.

If applicable, the NCBE application and payment confirmation form should be submitted to the Mississippi Board of Bar Admissions when you submit your Application Update and requisite fees. To complete the NCBE Request for Preparation of a Character Report, please visit <http://www.ncbex.org/character-and-fitness>. Support may be reached via the methods listed in the documentation.

13. **All communications will be via email. Please keep your email address current with MBBA and notify MBBA of any change in your contact information.**
14. Indicate on all email correspondence that you are an applicant for the **July 2024** bar exam.
15. **MBE Transfer:** If you have previously taken the Multistate Bar Examination (MBE) and you want to utilize your score for the **July 2024** Bar Examination, you must have attained the score on an administration of the MBE within the immediately preceding twenty (20) months prior to the bar examination for which you propose to sit.

You must complete the top half of **FORM 8A - Authorization to Utilize Previous MBE Score**. This form should then be submitted directly to the jurisdiction wherein you attained the MBE score, **or** if the National Conference of Bar Examiners (NCBE) performs the score transfer for the jurisdiction, you will need to submit the **FORM 8A** to the MBBA office with the top half you completed and separately request the score be transferred from NCBE to MBBA by going to their website at <http://www.ncbex.org/ncbe-exam-score-services/mbe-score-services/>. If you wish to use a prior MBE score, the **FORM 8A and MBE score** must be received in the MBBA office from the certifying agency no later than thirty (30) days prior to the bar exam which is **June 28, 2024**.  
MBE scores prior to February 2023 will not be accepted for transfer.

16. **Request and Release to use Laptop Testing:** You must complete **Form 8B** if you elect to type your answers on the **July 2024** bar exam. This form will enable you to receive information from the software provider regarding instructions and requirements. It is very important that you provide an email address on this form that you will be using before and after the bar exam.
17. **Test Accommodations:** If you have a disability which requires special assistance or accommodations for the bar exam and you want to request accommodations, you must complete and submit **FORM 1: APPLICANT REQUEST FOR TEST ACCOMMODATIONS** at the time you file your Exam Application, as well as, all applicable items specified in Sections IV and V of **Form 1: Applicant Request for Test Accommodations**.

General Instructions and Test Accommodation Forms 1-7 are available within the link titled **Forms, Index Card and Information About Test Accommodations** on the MBBA website. Please review the instructions and each form carefully in order to determine which forms you will be required to submit to support your request for

accommodations.

18. **Multistate Professional Responsibility Examination/MPRE:** As a mandatory condition for admission to the Mississippi Bar by examination, each applicant must achieve a scaled score of not less than **75** on the MPRE administered by the NCBE. This score must be achieved on an administration of the MPRE within twenty-four (24) months before or within twelve (12) months after the date of administration of the Mississippi bar exam at which the applicant achieves a passing result. **It shall be the responsibility of each applicant to register for and take the MPRE in the manner and at the time designated by NCBE and to request that his/her scores be furnished by NCBE to the Mississippi Board of Bar Admissions.**

If you have not taken or must re-take the MPRE, you may register on-line at <http://www.ncbex.org/about-ncbe-exams/mpre/>.

19. **Standards for Disqualification of Applicant.** The Board calls to your attention Rule VIII, Section 6, of the Rules Governing Admission to the Mississippi Bar which sets forth the standards for disqualification of an applicant. The Board recommends that you review these carefully.
20. **Selective Service Registration.** You can obtain information on the registration requirements and obtain your registration number at <https://www.usa.gov/selective-service>. In brief, men born from March 29, 1957, to December 31, 1959, were never required to register because the registration program was not in operation at the time they turned 18. The requirement to register was reinstated in 1980 and applies to all men born on or after January 1, 1960.

Current Rules Governing Admission to the Mississippi Bar may be viewed at:  
[https://courts.ms.gov/research/rules/msrulesofcourt/rules\\_admission\\_msbar.pdf](https://courts.ms.gov/research/rules/msrulesofcourt/rules_admission_msbar.pdf)

Information on the Multistate Performance Test (MPT), Multistate Essay Exam (MEE) and Multistate Bar Exam (MBE) may be viewed at <http://www.ncbex.org/about-ncbe-exams/>.

Upon complete review of the instructions and application, if you should have any questions, please contact the Board's office at [baradmissions@mssc.state.ms.us](mailto:baradmissions@mssc.state.ms.us).

# SCHEDULE OF FEES

**ALL FEES PAYABLE TO THE MISSISSIPPI BOARD OF BAR ADMISSIONS MUST BE IN THE FORM OF A MONEY ORDER, CASHIER'S CHECK, EXACT CASH OR ONLINE BY CREDIT CARD (ALL MAJOR CREDIT CARDS ACCEPTED). **PERSONAL OR BUSINESS CHECKS WILL NOT BE ACCEPTED.****

## Examination

Fee.....\$825.00

**Plus \$25.00 application fee.** This examination fee applies to an applicant who has **not** filed an Application for Registration as a Law Student with this office **but is filing a timely APPLICATION FOR ADMISSION BY EXAMINATION** by the regular deadline of September 1<sup>st</sup>, preceding any February Bar Exam or February 1<sup>st</sup> preceding any July Bar Exam. **The total amount due to the Mississippi Board of Bar Admissions will be \$850.00.**

Late Examination Fee.....\$1,025.00

**Plus \$25.00 application fee.** This examination fee applies to an applicant who has not filed an Application for Registration as a Law Student with this office **but is filing a late APPLICATION FOR ADMISSION BY EXAMINATION** between September 2<sup>nd</sup> and November 1<sup>st</sup>, preceding any February Bar Exam, and between February 2<sup>nd</sup> and April 1<sup>st</sup> preceding any July Bar Exam. **However, under no circumstances will an application be accepted after the November 1<sup>st</sup> and April 1<sup>st</sup> late filing deadlines.** We do not guarantee that applications filed after the regular filing deadline will be processed in time for the applicant to sit for the bar exam. If processing and approval by the Committee on Character and Fitness and the Board cannot be completed prior to the exam for which you are scheduled to sit, you may be automatically deferred to the next scheduled exam. **The total amount due to the Mississippi Board of Bar Admissions will be \$1,050.00.**

Re-Examination Fee.....\$550.00

**Plus \$25.00 application fee.** This examination fee applies to all applicants retaking the bar exam. The filing deadline for a re-examination application is November 1<sup>st</sup> preceding any February Bar Exam and May 1<sup>st</sup> preceding any July Bar exam. **The total amount due to the Mississippi Board of Bar Admissions will be \$575.00.**

Deferment Fee (for 2<sup>nd</sup> deferment and any thereafter).....\$325.00

**Plus \$25.00 application fee.** The deferment fee is waived for the applicants 1<sup>st</sup> deferment only. Written request to defer an exam must be submitted prior to the start of the exam that is being deferred. **Your Application/Application Update must be COMPLETE before you can defer. Applicants may not defer an incomplete application. The total amount due to the Mississippi Board of Bar Admissions will be \$350.00.**

Additional Investigative Fees.....DISCRETIONARY

**MULTISTATE PROFESSIONAL RESPONSIBILITY EXAMINATION (MPRE)** None of these fees are payable to Bar Admissions. Fees are subject to change. Applications for the MPRE may be found on-line at <http://www.ncbex.org/about-ncbe-exams/mpre/>. (Check website for current fees.)

## **BAR REVIEW INFORMATION**

**THE MISSISSIPPI BOARD OF BAR ADMISSIONS HAS NO AFFILIATION AND DOES NOT ENDORSE ANY BAR REVIEW COURSE. (You will need to check with each Bar Review to obtain the current fees and review the information they provide. Fees are subject to change at their discretion. None of these fees are payable to MBBA.)**

### **BAR/BRI REVIEW COURSE**

1-800-950-7277

[www.barbri.com](http://www.barbri.com)

### **KAPLAN - P.M.B.R./MBE REVIEW**

1-800-523-0777

<https://www.kaptest.com/bar-exam>

### **REED'S MULTISTATE BAR REVIEW, INC.**

1-800-852-3926

[www.ReedBarReview.com](http://www.ReedBarReview.com)

### **AMERIBAR BAR REVIEW**

1-800-529-2651

[www.ameribar.com](http://www.ameribar.com)